

CIVIL SERVICE COLLEGE, MAURITIUS

Training courses (Statistics/updates)

1. The purpose of this paper is to inform the Board of the training courses organised during **JANUARY 2024**.

2. **Training Courses**

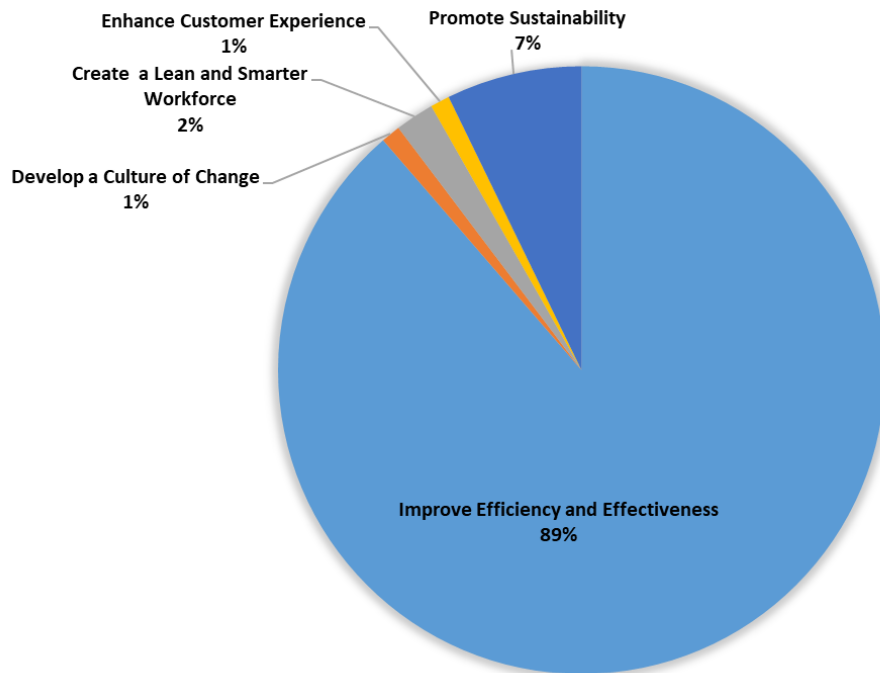
For the month of January 2024, a total of **97 officers** have attended training courses organised by CSCM as detailed in the table below:

Number of public officers trained in December 2023						
SN	Training Programmes	Workmen's Group	Support Staff	Frontline/Supervisory/Technical Grades	Middle Management	Sub-total
A	Capacity and Capability Development Programme (sponsored by Ministry of Public Service, Administrative and Institutional Reforms)					
1	Training Programme on Improving Communication & Productivity (Level 1)	0	0	0	0	0
2	Operations and Processes Management Training Programme for Support Staff (Level 2)	0	0	0	0	0
3	Training Programme on Leadership & Management (Level 3)	0	0	0	0	0
4	Training Programme on Strategic Management & Leadership (Level 4)	0	0	0	0	0
	SUB-TOTAL (A)					0
B	Other Courses (sponsored by Ministry of Public Service, Administrative and Institutional Reforms)					
1	Advanced Course on Effective Office Management and Supervision	-	-	48	-	48
2						
	SUB-TOTAL (B)					48
C	Customised Courses requested by Ministries/Departments/Parastatal Bodies & State-Owned Companies					
SN	Training Programmes	Workmen's Group	Support Staff	Frontline/Supervisory/Technical Grades	Middle Management	Sub-total
1						
2						
3						
	SUB-TOTAL (C)					0
D	Courses based on TNA					
SN	Training Programmes	Workmen's Group	Support Staff	Frontline/Supervisory/Technical Grades	Middle Management	Sub-total
1	International Public Sector Accounting Standards (IPSAS)	-	-	36	-	36
2						

3						
SUB-TOTAL (D)						36
E	E-learning Courses on iTrain/Online courses					
SN	Training Programmes	Workmen's Group	Support Staff	Frontline/Supervisory/Technical Grades	Middle Management	Sub-total
1	Basics of ICT Security		2			2
2	Budget Preparation and Execution		1			1
3	Enhancing Integrity in the Public Sector		1			1
4	Gender Equality		2			2
5	Healthy Living: Preventing Propagation of Insects		1			1
6	Performance Management System in the Civil Service			1		2
7	Public Relations			1		
8	Risk Assessment of Public Policy		1			1
9	Stress Management		2			2
10	Understanding Safety and Health at Work for Public Officers			1		1
SUB-TOTAL (E)						13
TOTAL(A+B+C+D+E)						97

3. Action Plan Deployment – January 2024

In line with the approved Strategic Plan of the College, the table at **Annex 3** provides details pertaining to the training courses, output and outcomes under each of the seven identified thrusts.



- 4. For this Financial Year 2023/2024, that is, from 01 to 31 January 2024, the CSCM has trained 97 public officers.
- 5. The Board will be kept informed of the activities of the College.

12 February 2024

Gender Distribution Per Category – January 2024

A: Capacity and Capability Development Programme (sponsored by Ministry of Public Service, Administrative and Institutional Reforms)	Male	Female
B: Other Courses (sponsored by Ministry of Public Service, Administrative and Institutional Reforms)	Male	Female
Advanced Course on Effective Office Management and Supervision	7	41
C: Customised Courses requested by Ministries/Departments/Parastatal Bodies & State-Owned Companies	Male	Female
International Public Sector Accounting Standards (IPSAS)	10	26
D: Courses based on TNA	Male	Female
E: E-learning Courses on iTrain/Online courses	Male	Female
iTrain (10 Online Courses)	5	8
Total	<u>22</u>	<u>75</u>

Trainer/s Per Training Course – January 2024

A: Capacity and Capability Development Programme (sponsored by Ministry of Public Service, Administrative and Institutional Reforms)	Trainer/s
B: Other Courses (sponsored by Ministry of Public Service, Administrative and Institutional Reforms)	Trainer/s
Advanced Course on Effective Office Management and Supervision	N/A
C: Customised Courses requested by Ministries/Departments/Parastatal Bodies & State-Owned Companies	Trainer/s
D: Courses based on TNA	Trainer/s
International Public Sector Accounting Standards (IPSAS)	Mrs Meenakshi Bookauram Seebundhun
E: E-learning Courses on iTrain/Online courses	Trainer/s
iTrain	N/A

Thrust Areas	Training Courses	Output	Outcomes
1. Improve Efficiency and Effectiveness	Advanced Course on Effective Office Management and Supervision	48	N/A
	International Public Sector Accounting Standards (IPSAS)	36	<ul style="list-style-type: none"> At least 94.7% agreed that the training was effective; 98.3% of participants stated that the training was related to their duties; 96.8% of participants said they could use the training to their jobs and find it valuable;
	Budget Preparation and Execution (iTrain)	1	N/A
	Performance Management System in the Civil Service (iTrain)	1	N/A
2. Develop a culture of change	Risk Assessment of Public Policy (iTrain)	1	N/A
3. Create a Lean and Smarter Workforce	Basics of ICT Security (iTrain)	2	N/A
4. Enhance Customer Experience	Public Relations (iTrain)	1	N/A
5. Foster Accessibility			
6. Promote Sustainability	Enhancing Integrity in the Public Sector (iTrain)	1	N/A
	Gender Equality (iTrain)	2	N/A
	Healthy Living: Preventing Propagation of Insects (iTrain)	1	N/A
	Stress Management (iTrain)	2	N/A
	Understanding Safety and Health at Work for Public Officers (iTrain)	1	N/A
7. Enhance Collaboration			
Total		97	

Number of Participants per Ministry/Department/State – Owned, Parastatal & Local Authorities – January 2024

SN	Ministry/Department/ Parastatals, State Owned Enterprises & Local Authorities	Jan-24
1	Office of the President	0
2	Office of the Vice-President	0
3	National Assembly	0
4	Office of the Electoral Commissioner	0
5	The Judiciary	0
6	Public Service Commission and Disciplined Forces Service Commission	0
7	Public Bodies Appeal Tribunal	0
8	Office of Ombudsman	0
9	National Audit Office	0
10	Employment Relations Tribunal	0
11	Local Government Service Commission	0
12	Office of the Ombudsperson for Children	0
13	Office of Ombudsperson for Financial Services	0
14	Prime Minister’s Office	3
15	Ministry of Housing and Land Use Planning	1
16	Ministry of Tourism	0
17	Ministry of Financial Services & Good Governance	0
18	Ministry of Education, Tertiary Education, Science and Technology	5
19	Ministry of Local Government	2
20	Ministry of Land Transport and Light Rail	2
21	Ministry of Foreign Affairs, Regional Integration and International Trade	0
23	Ministry of Finance, Economic Planning and Development	0

24	Ministry of Energy and Public Utilities	1
25	Ministry of Social Integration	0
27	Ministry of Industrial Development, SMEs and Cooperatives	1
28	Ministry of Environment and Climate Change	0
29	Office of the Solicitor-General	0
30	Office of the Director of Public Prosecutions	0
31	Office of the Parliamentary Counsel	0
32	Ministry of Agro-Industry and Food Security	0
33	Ministry of Youth Empowerment, Sports and Recreation	0
34	Ministry of National Infrastructure	1
35	Ministry of Information Technology, Communication and Innovation	0
36	Ministry of Labour, Human Resource Development and Training	0
37	Ministry of Commerce and Consumer Protection	3
38	Ministry of Health and Wellness	0
39	Ministry of Blue Economy, Marine Resources and Shipping	2
40	Gender Equality and Family Welfare	2
41	Ministry of Arts and Cultural Heritage	0
42	Ministry of Public Service, Administrative and Institutional Reforms	0
43	Others - Parastatals, State Owned Enterprises & Local Authorities	50
Total		97