

### Training Statistics for the month of March 2022

SN	Training Courses	Number of trainees	Total
	<b>Number of officers November 2015 to 28 February 2022</b>		<b>53,076</b>
<b>A</b>	<b>Capacity and Capability Development Programme (sponsored by MPSAIR)</b>		
1	Training Programme for Workmen's Group (Level 1)	51	
2	Training Programme for Support Staff (Level 2)	62	
3	Training Programme for Frontline/Supervisory/Technical (Level 3)	37	
4	Training Course for Middle Management (Level 4)	25	
	<b>Sub-Total A</b>		<b>222</b>
<b>B</b>	<b>Courses (sponsored by MPSAIR)</b>		
<b>1</b>	Newly Recruited Management Support Officer	<b>97</b>	
<b>2</b>	Essentials of Psychology and Counselling Techniques	<b>50</b>	
<b>3</b>	Gender Mainstreaming	<b>24</b>	
<b>4</b>	Office Auxilliary	<b>25</b>	
	<b>Sub-Total B</b>		<b>196</b>
<b>C</b>	<b>Customised Course</b>		
<b>1</b>	Performance Management System (MGI)	354	
<b>2</b>	Expert Witness(FSL)	26	
<b>3</b>	Tender Preparation & Evaluation	23	
<b>4</b>	Minutes Writing (Ministry of Youth)	21	
<b>5</b>	Registry Procedures (Ministry of Financial Services)	10	
<b>6</b>	Writing Notes of Meeting (Ministry of Youth)	17	
<b>7</b>	Report Writing (Ministry of Financial Services and Good Governance)	18	
<b>8</b>	Business Continuity Management and Work From Home	16	
<b>9</b>	Skills for Aspiring APS	84	
<b>10</b>	Tender Preparation & Evaluation (Min of Education)	17	

11	Training Programme on Formulation of Business Continuity Plan ( Ministry of Education, Tertiary Education, Science and Technology)	16	
12	Training on Registry Procedures (Min of Environment)	10	
13	Training on Registry Procedures (Min of Environment)	11	
14	Risk Impact Assessment (RIA/EDB)	35	
15	Writing Effective Minutes of Meeting (PMO)	25	
16	Report Writing (PMO)	14	
17	Gender Mainstreaming (Ministry Of Social Security )	27	
	<b>Sub-Total C</b>		<b>773</b>
D	<b>Scheduled/Competency-based Course</b>		
1	Writing Effective Minutes of Meeting	<b>22</b>	
	<b>Sub-Total D</b>		<b>22</b>
E	<b>E-learning courses on iTrain/Webinars/Online courses</b>		
1	Courses on iTrain (els)	<b>289</b>	
	<b>Sub-Total E</b>		<b>289</b>
	<b>Sub-Total (A+B+C+D+E)</b>		<b><u>1502</u></b>
	<b>Grand Total: November 2015 to 31 March 2022</b>		<b>54,578</b>

08 April 2022