

## Training Statistics for the month of APRIL 2022

SN	Training Courses	Number of trainees	Total
	<b>Number of officers November 2015 to March 2022</b>		<b>54,578</b>
<b>A</b>	<b>Capacity and Capability Development Programme (sponsored by MPSAIR)</b>		
1	Training Programme for Workmen's Group (Level 1)	22	
2	Training Programme for Support Staff (Level 2)	65	
3	Training Programme for Frontline/Supervisory/Technical (Level 3)	38	
	<b>Sub-Total A</b>		<b>125</b>
<b>B</b>	<b>Courses (sponsored by MPSAIR)</b>		
<b>1</b>	Foundation course for Newly Recruited Management Support Officer	<b>135</b>	
<b>2</b>	Training on Gender Mainstreaming	<b>22</b>	
	<b>Sub-Total B</b>		<b>157</b>
<b>C</b>	<b>Customised Course</b>		
<b>1</b>	Minutes of Meeting & Report Writing (Ministry of Industrial Development, SMEs and Cooperatives -SMEs Division)	16	
<b>2</b>	Project Management (Ministry of Youth Empowerment, Sports and Recreation)	19	
<b>3</b>	Performance Management System ( Operational Staff - MGI)	53	
<b>4</b>	Performance Management System ( Operational Staff - MGI)	30	
<b>5</b>	Court Proceedings ( Forestry- Ministry of Agro and Food Security)	15	
<b>6</b>	Training on Tender Preparation and Evaluation (Min of Education)	28	
<b>7</b>	Training on Gender Mainstreaming (Min of Social Security and National Solidarity)	29	
<b>8</b>	Training on Photoshop (National Archives)	7	
<b>9</b>	Training on Effective Communication and Interpersonal Skills (Water Resources Unit)	10	
<b>10</b>	Training on Business Continuity Plan (Ministry of Land Transport)	15	
<b>11</b>	Business Continuity Management and Work From Home	19	
<b>12</b>	Office management and operation skills	48	
<b>13</b>	Mental Health and Wellbeing at Workplace(ETA)	18	

<b>14</b>	Court Proceedings ( Ministry of Housing)	15	
	<b>Sub-Total C</b>		<b>322</b>
<b>D</b>	<b>Scheduled/Competency-based Course</b>		
1	Registry Procedures	19	
2	Advanced Excel	23	
3	Tender Preparation & Evaluation	29	
	<b>Sub-Total D</b>		<b>71</b>
<b>E</b>	<b>E-learning courses on iTrain/Webinars/Online courses</b>		
1	Courses on iTrain (els)	<b>251</b>	
	<b>Sub-Total E</b>		<b>251</b>
	<b>Sub-Total (A+B+C+D+E) – April 2022 &gt;&gt;&gt; &gt;</b>		<b>926</b>
	<b>Grand Total: November 2015 to April 2022</b>		<b>55,504</b>

12 May 2022