

### **Annex 3: Instructions to Applicants**

Any resulting contract shall be placed by means of a Catering Services Agreement and shall be subject to the General Conditions of Contract (GCC), for the Procurement of Non-Consultancy Services

1. **Site:** The Service Provider shall provide services in Port Louis and the Plaines Wilhems
2. **Services:** The services consist of **Provision of Catering Services**
3. **Insurances:** Except for the cover mentioned in (iii) hereunder, the other insurance covers shall be in the joint names of the Service Provider and the CSCM and the minimum insurance amounts shall be:
  - i. for loss or damage to the Service Provider's belongings and equipment
  - ii. for Third Party insurance to cover claims for death or bodily injury or loss of or damage to property in connection with the Contract
  - iii. for Employer's liability and workmen's compensation cover
4. **Intended period of services: 24 months from the date the contract Agreement is signed**

This agreement shall have a duration of 12 months from the date the contract Agreement is signed unless terminated earlier in accordance with clause 8 hereunder.

#### **5. Prices**

Prices quoted shall be firm and fixed during validity period of quotation and for execution of contract. The prices quoted shall include the VAT and all costs, where applicable, such as transportation to the place of delivery stated in the RFQ, insurance, labour or any other associated costs.

#### **6. Correction of defects**

The Civil Service College, Mauritius (CSCM) shall give notice to the Service Provider of any defects in the service. Every time notice of a defect is given, the Service Provider shall correct the notified defect within the length of time specified in the notice. If the Service Provider has not corrected the defect within the time specified in the notice, the CSCM will assess the cost of having the defect corrected and deduct same from the amount due to the Service Provider.

## **7. Assignment**

The Service Provider shall not assign, transfer, pledge or make other disposition of this tender or any part thereof, or any of the CSCM's rights, claims or obligations under this tender except with the prior written consent of the Civil Service College, Mauritius.

## **8. Labour Clause**

The remuneration and other conditions of work of the employees of the Service Provider shall not be less favorable than those established for services of the same character in the trade concerned- (i) by collective agreement applying to a substantial proportion of the employees and employers in the trade concerned; (ii) by arbitration awards; or (iii) by Remuneration Orders.

## **9. Food Safety Regulations**

The CSCM emphasizes on the importance of providing and distributing safe food to all its stakeholders (participants, invitees, guests, staff members and others). It is important for the Service Provider to implement a food safety management system to identify and control food safety hazards. It is the responsibility of the Service Provider to ensure consistent and continual provision of safe products.

## **10. Halal Food**

The service provider should provide halal food items and ensure that the ingredients used in food preparation is also halal certified